

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: 10/17/2017

TO: MAYOR AND CITY COUNCIL

FROM: Kim, Parks and Recreation

SUBJECT: Ride Idaho request to camp at City Beach – August 5, 2018

DESCRIPTION/BACKGROUND: Please see attached memo

STAFF RECOMMENDATION: Please see attached memo

ACTION: Please see attached memo

WILL THERE BE ANY FINANCIAL IMPACT? No HAS THIS ITEM BEEN BUDGETED? N/A

ATTACHMENTS: Memo

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 11 / 17

Date of meeting 11 / 1 / 17

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Earl Grief, Director, Ride Idaho

Address: 396 E Linden Boise, Idaho 83706

Phone number and email address: 208-890-4434 egrief@cableone.net

Authorized by: Kim

Woodruff
name of City official

[Signature]
City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Overnight Camping at City Beach

Summary of what is being requested: Please see memo

The following information **MUST** be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☒ Yes ☒ No

If yes, in what way? Facility use fee paid

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Business Improvement District

Have they been contacted?
Yes or No

Yes

3. Is there a need for a general public information or public involvement plan? Yes or No

If yes, please specify and suggest a method to accomplish the plan: ☐ Yes ☒ No

4. Is an enforcement plan needed? Yes or No ☒ Yes ☐ No

Additional funds needed? Yes or No ☐ Yes ☒ No

5. Have all the affected departments been informed about this agenda item? Yes or No ☒ Yes ☐ No

This form must be submitted no later than 5 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

MEMO

TO: Sandpoint City Council
FROM: Kim, Parks and Rec
DATE: 10/16/2017
RE: Ride Idaho Request – Camping in City Beach Park

Ride Idaho is non-profit fully supported week-long annual bicycle ride. The route bounces around our State regions each year to experience new territory. The event stayed overnight at Sandpoint City Beach in 2010, 2013, and 2015. Since that first event Ride Idaho has contributed \$9,000 for Park improvements.

This is a request for Ride Idaho to accommodate camping for an estimated 350 individuals in City Beach Park on Sunday night of August 5th, 2018. The first support vehicle would arrive around 9am on Sunday with tent set-up planned for 1pm. All riders and support vehicles would vacate by 9am on Monday, August 6th.

As in the past, organizers will work with local eateries for "Sandpoint Bucks"; a system for dinners to support downtown. Organizers estimate that individuals actually spend \$35 to \$40 per evening conservatively pumping \$14,000 directly into local economy plus the catering and shopping. The stay also exposes a desirable demographic to our area (per organizers – active riders from 41 states and Canada – average age 55 – average income \$90k+).

If Council is to grant this request minor changes will be required to City Code as it relates to City Beach. This was achieved in the past through an Ordinance providing for the temporary amendment to City Code section 7-5-3. That amendment was adopted with a "sunset" meaning that the changes would not be permanent resulting in Ordinance not codified due to its temporary nature. I would recommend the same this year.

Following are three specific recommendations and Code section 7-5-3 : City Beach Rules and Regulations with *suggested change*.

- 1) Event is permitted to park shower truck and no more than 5 Event related support vehicles in the City Beach Concession area cul-de-sac. Organizers will work with parks and rec director to accommodate as much Event related parking as possible off-site. Per Code, Event is limited to using a maximum of 25% parking.
- 2) Event will cooperate with the Chamber to devise a meal voucher program to facilitate meals on the evening Sunday, August 5th.
- 3) For consistency with other park user groups operating under agreement or contract we recommend Council require proof of liability naming City as additional insured with minimum of one million (\$1,000,000).

7-5-3: BEACH RULES AND REGULATIONS:

A. No dogs shall be allowed on the Sandpoint City Beach property out of any vehicle whether on or off a leash, tether or tie at any time.

B. No person shall be allowed or permitted to camp overnight on the Sandpoint City Beach property in recreational vehicle, motor vehicle or any other type of facility, contrivance, tent, camper, trailer or other vehicle and no persons shall be allowed to camp overnight on said beach property. Any such overnight camping is specifically prohibited. *During the period from June 1, 2018 through September 30, 2018, one-day tent camping that includes a Friday night or a Sunday night may be allowed, upon the approval of City Council. This provision shall not be codified and shall expire at the end of the day on September 30, 2018.*

C. No vehicular traffic shall be allowed on the Sandpoint City Beach property, including the parking lot and driveways, between the hours of eleven o'clock (11:00) P.M. and four o'clock (4:00) A.M. The hours may be changed at the discretion of the chief of police.

D. Speaks to seaplanes

E. Speaks to moorage

F. Notwithstanding the foregoing, camping overnight at City Beach may be approved by the Sandpoint city parks and recreation director for nonprofit organizations, subject to the following conditions:

1. The sponsoring organization must file an application with the parks and recreation department at least thirty (30) days in advance of the requested camping date ("event").

2. Prior to the event, the sponsoring organization shall provide proof of liability insurance of at least one million dollars (\$1,000,000) naming the city as additional insured.

3. The sponsoring organization shall provide a refundable damage deposit of five thousand dollars (\$5,000.00) prior to the event. In the event of damage, the city shall retain the amount reasonable for costs of repairs.

4. The sponsoring organization shall pay a nonrefundable user fee of three hundred dollars (\$300.00) per day, in advance.

5. Event organizers shall meet with City Police Chief and agree upon security plan to meet Chief's expectations at least 30 days prior to scheduled event. If deemed necessary by Police Chief, the sponsoring organization shall employ at no cost to the City private security officers to control parking, maintain order and enforce rules, regulations and city laws.

6. The sponsoring organization shall provide at its own expense porta johns, a shower truck, additional trash receptacles and/or trash removal. The sponsoring organization

shall comply with the parks and recreation director's directions regarding processing of black and gray water.

7. If deemed proper and reasonable by the parks and recreation director, vendors may be permitted to operate on site during the event under rules approved by the parks and recreation department.

8. The portion of City Beach utilized for the event must be approved in advance by the parks and recreation director, and the sponsoring organization must adhere to the specified area.

9. Use for camping purposes shall not exceed twenty-four (24) hours.

10. Open flames of any kind are prohibited.

11. Possession and/or consumption of alcohol is prohibited.

12. The sponsoring organization must benefit the Sandpoint area residents through an educational component or cash donation to the Sandpoint Parks Improvement Fund.

13. Parking shall be in designated areas only, maintaining open ingress and egress travel lanes for emergency vehicles and permitting public access to the boat launch. The sponsoring organization shall specify its parking needs in advance and shall not exceed twenty-five percent (25%) of the available parking.

14. Neither tent stakes nor any other implement shall be driven deeper than six inches (6") into the ground.

15. All participants must adhere to standard park rules and regulations and local and state laws. (Ord. 1235, 6-16-2010)

ACTION

Options - approve with suggested conditions, add / delete conditions, or deny.

If to approve as presented:

Conditions

- 1) Event is permitted to park shower truck and no more than 5 Event related support vehicles in the City Beach Concession area cul-de-sac. Organizers will work with parks and rec director to maximize off-site event parking. Per Code, Event is limited to using a maximum of 25% parking.
- 2) Event will cooperate with the Chamber to devise a meal voucher program to facilitate meals on the evening Sunday, August 5, 2018.

Suggested Ordinance

AN ORDINANCE OF THE CITY OF SANDPOINT, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, PROVIDING FOR THE TEMPORARY AMENDMENT OF SANDPOINT CITY CODE TITLE 7, CHAPTER 5, SECTION 3, ALLOWING OVERNIGHT CAMPING AT CITY BEACH FROM JUNE 1, 2018, THROUGH SEPTEMBER 30, 2018; PROVIDING THAT THIS CHANGE IN SECTION 7-5-3 SHALL NOT BE CODIFIED DUE TO ITS TEMPORARY NATURE; PROVIDING FOR SEVERABILITY; PROVIDING THAT THIS ORDINANCE SHALL BE EFFECTIVE JUNE 1, 2018, THROUGH SEPTEMBER 30, 2018; AND PROVIDING FOR PUBLICATION.

WHEREAS, Ride Idaho is an organized and supported week-long bicycle ride held annually around the State of Idaho, including in the Sandpoint area;

WHEREAS, in 2010, 2013, and 2015 City Council granted Ride Idaho authorization to camp overnight at City Beach as part of the ride experience, with the desire to expose the participants to our beautiful beach and downtown;

WHEREAS, Ride Idaho has once again requested authorization to camp at City Beach, this time on a Sunday night in 2018, with the first support truck arriving Sunday morning and all riders and support vehicles gone by Monday morning; and

WHEREAS, in addition to Ride Idaho, other such groups may make similar requests of the City during the effective time period of this ordinance.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Sandpoint:

Section 1: That Sandpoint City Code 7-5-3-B be and the same is hereby amended to read as follows from June 1, 2018, through September 30, 2018:

B. No person shall be allowed or permitted to camp overnight on the Sandpoint City Beach property in recreational vehicle, motor vehicle or any other type of facility, contrivance, tent, camper, trailer or other vehicle and no persons shall be allowed to camp overnight on said beach property. Any such overnight camping is specifically prohibited. During the period from June 1, 2018 through September 30, 2018, one-day tent camping that includes a Friday night or a Sunday night may be allowed, upon the approval of City Council. This provision shall not be codified and shall expire at the end of the day on September 30, 2018.

Section 2: That Sandpoint City Code 7-5-3-F-4 be and the same is hereby amended to read as follows from June 1, 2018, through September 30, 2018:

4. The sponsoring organization shall pay a nonrefundable user fee of three hundred dollars (\$300.00) per day, in advance.

Section 3: That Sandpoint City Code 7-5-3-F-10 be and the same is hereby amended to read as follows from June 1, 2018, through September 30, 2018:

10. Use for camping purposes shall be limited to weekdays only and shall not exceed twenty-four (24) hours, except as set forth in Section B above.

Section 4: That because of its temporary nature, this ordinance shall not be codified.

Section 5: Severability: Should any provision of this Ordinance be deemed unlawful or unconstitutional, such finding shall not affect the remaining provisions of this Ordinance. All remaining provisions of Title 7, Chapter 5, Section 3 shall remain in full force and effect.

Section 6: Effective Date: This Ordinance shall be in full force and effect June 1, 2018, through September 30, 2018, following any publication required by law.

PASSED BY THE CITY COUNCIL as an ordinance of the City of Sandpoint on this _____ day of _____, 2018.

Shelby Rognstad, Mayor
City of Sandpoint

Maree Peck, City Clerk